



Email or Mail this form to:

EMAIL: Conferences@asee.org OR MAIL: ASEE/PPC 2022, ASEE-A, P.O. Box 222822, Chantilly, VA 20153-2822

Registrant Information:

Member ID Number: \_\_\_\_\_ (Member ID # can be found on your membership card, Prism label, or renewal notice.)
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_
(First and last names will appear on badge.)
Institution/Affiliation Name: \_\_\_\_\_
Title: \_\_\_\_\_
Mailing Address: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
Country: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
E-mail: \_\_\_\_\_ E-mail address must be completed to receive confirmation.
Registered Guest/Spouse Name: \_\_\_\_\_

Government Relations Representative Attending With You:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_
Institution/Affiliation Name: \_\_\_\_\_
Title: \_\_\_\_\_
Mailing Address: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
Country: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
E-mail: \_\_\_\_\_

Check here if you need assistance because of a disability. Check here if you require vegetarian meals.
Check if you have any known food allergies.
Are you a new dean? Yes No Is this your first conference? Yes No If no, how many have you attended?
Will you be participating in congressional visits on Wednesday, February 9, 2022? Deans are encouraged to participate. As in the past, training & resources will be provided at the PPC. Yes No
Do you know who will be scheduling your congressional visits? If so, please list the person's name and contact information. Deans are encouraged to coordinate with others from state to do visit as a group.

Would you like guidance from Lewis-Burke Associates, ASEE's government relations representatives, on scheduling meetings? Yes No

What's Included in Registration:

- EDC Member: Please do not send substitutes for the dean. Registration covers all Colloquium functions, including continental breakfasts, coffee breaks, lunch, and the evening reception.
University Government Relations Representatives: Can not register independently; must be registered by their deans.

Registration Rates:

Table with 5 columns: Rate Type, Early by 1/8, Regular after 1/8, Quantity, Amount. Rows include EDC Member, University Government Relations Representatives, Non-registered, and Registration Total.

Cancellation Policy:

A refund (less a \$50 processing fee) will be given for cancellations received in writing on or before January 21, 2022. Please send requests to the ASEE Registrar via email (registrar@asee.org). No cancellations will be accepted for refunds after January 21, 2022. Refunds cannot be made for no shows. There are no exceptions to this policy. If you have any questions, please contact ASEE Registrar, at (202) 331-3500 or registrar@asee.org.

Method of Payment:

Credit Card: Visa MasterCard AMEX
Charge Amount: \$ Name on Card:
Number: Exp. Date: CVV\*:
Cardholder's Signature:
Money Order: #
Check: #
A check drawn on U.S. Bank will be accepted

\*CVV: (4 digit number on front of AMEX, 3 digit number on back of Visa, MasterCard)

All funds must be received by ASEE Headquarters by Friday, January 21, 2022. Checks and money orders must be postmarked by Friday, January 14, 2022. Registration payments that are not processed and applied by Friday, January 21, 2022.